



Required Documentation from Sellers

Please provide the following items to your real estate agent within 72 hours of listing your property.

- Hardship Letter— written explanation of the cause of the current financial situation (loss of job, divorce, etc.) and any supporting documentation
- Copy of the two most recent Federal Tax Return
 - For 1040 filing, please provide only the first 2 pages
 - For self-employment filings, please provide the Schedule C and all attachments, including W-2
- Copy of previous full month's pay stub(s) — with year to date totals (if self employed, provide year-to-date profit and loss)
- Copy of previous two month's bank statements for all accounts, including all pages
- Current mortgage statements from all liens against the property. Also include any personal notes, home equity line of credit, etc.
- Please note that an appraisal may be necessary. If you have a current appraisal, please provide a copy. Your real estate agent will be contacted if an appraisal is necessary.